

Minutes of P&C Meeting held Wednesday 23rd July 2025

Welcome to country – We acknowledge the traditional owners of the land we are meeting on today. The land of the Gubbi Gubbi people we would like to pay our respect to leaders - past, present and emerging and pay our respect to aboriginal and Torres Strait islander people

Belonging - Build strong relationship with students, parents and community so everyone can feel successful.

The order of business at a general meeting of the Association is as follows:

GM opened by P&C President Kasey Walton
@6.17pm


The general meeting is expected to run for up to 90 mins. Please be considerate and respectful of people's time when raising items to be discussed.


Apologies	Elli Hylton, Jess Baker
Present for meeting	Everyone does need to rejoin the P&C for 2025 to be able to vote. Buddina P&C - Membership Form 2025
	Present: Kasey Walton, Chole Tremble, Nicola Evans, Russell Thompson, Kelly Livermore, Samantha Barton, Verity Harvey, Katie Butler, Nicolle Teuma, Kristina Knowles, Madeleine Aspinwall, Ashleigh Steed, Alex Craig, Kate Newman, Sofia Bjorklund
	Online: Chelsea Pickering
Welcome to new members	
Move the minutes from previous Meeting	Buddina SS P&C Meeting Minutes June 4th 2025 Moved: Nicolle Second: Kasey

**Principal's Report
And Operations**

 23-07-25.doc - Principal's Report

 budsa_1667785.pdf - Budget Overview

 balshsa_776992.pdf - Balance sheet Summary Report

 balshsa_776992.pdf - School Financial Snapshot

- **From Danielle:**

This morning I finally received official confirmation (cue dramatic music) on two exciting projects that will soon add extra sparkle and style to our school grounds. And yes, they've taken a *minute* to get going, but just so we're all clear: the delays were within the Department, not at a school level. We've been standing by like eager kids in sneakers, just waiting for the whistle to blow so we can race onto the new playground.

1. Support Centre Nature Playground – Coming (Finally!) Soon

Because kids deserve more places to spin, jump, and shout joyfully (preferably not inside the classrooms):

- Tender Issued: 25 July 2025 (thank you, EQ, for keeping suspense alive)
- Tender Closes: 15 August
- Contract Awarded: 22 August
- Commencement on Site: 1 September
- Practical Completion: 10 October (just in time for a spring opening and maybe a celebratory staff sandcastle competition)

2. Landscaping Beautification – Nature's Makeover, Stage 1

Thanks to the help of our P&C, we're kicking off Stage 1 of our beautification journey near the Senior Playground and Tuckshop.

- Contract Awarded: 8 August
- Commencement: 8 September
- Practical Completion: 3 October (get your picnic rugs ready)

More updates to come.

- Students keen for another bubbler. Student council also wants mirrors in the bathrooms. Update? **Mirrors were denied. Verity to look at CIVIQ cost and feed back next meeting.**

- Please see below the soccer goals I think would be a great addition for the school.

1. Permanent Oval Goals

The first option is designed to stay permanently on the oval. I'm unsure about the exact size needed, you might like to check in with the PE staff. They generally use the 5m goals, but the 3m x 2m ones could also work well:

<https://hartsport.com.au/products/hart-portable-aluminium-soccer-goals>

2. Portable Lunch-Time Goals

The second option is for four smaller, foldable goals that students can easily set up and pack away during lunch breaks. These would be light, practical and great for casual play:

<https://hartsport.com.au/products/hart-folding-soccer-goals>

Decided on 4 of the 3mx2m soccer goals

Students would also like 2 basketball hoops.

Budget Request \$12000. In favour: 10 Against: 0

Do we ask Buddina Soccer Club to contribute? Sam to ask Jess.


- *Next steps in response in Ella's email to Katie 14/7/25*
Hi Katie,
Earlier this year the P&C contacted us in regards to possible ideas for the P&C to spend some of their money on around the school.
The Student Council would like to know if there is an update? 😊
JAMES, Ella - Sam will update the student council

Moved by: Russell


Second by: Nicola


**Treasurer and
Banking Update**


Reports

 P&C General Minutes 23.7.25 - Treasurer's Report, Profit and Loss, Balance Statement

Tuckshop Update

 Buddina_State_School_P_C_-_Profit_and_Loss.pdf

 Buddina_State_School_P_C_-_Balance_Sheet.pdf

 Buddina_State_School_P_C_-_Profit_and_Loss.pdf

Tuckshop

- Updates on roller door for Tuckshop? Kasey is organising a quote for screens. Rollers will be serviced.
- Could the afterschool care donate fruit to the tuckshop?
- Access for the Tuckshop staff to deposit money/bank profits in Combank - **Motion: Rachel Chester and Sara Skilton**
For: 13 Against: 0 - Motion carried
- There is going to be an 'Events' AusPost Card - Sam Organising. Money will need to be transferred at least 24hrs before an event.
- Every Wednesday, uniform shop pop up continue (8-8.30am)
- Volunteer for Tuckshop - Maureen. Nicolle is supporting her role.
- Shout out to Katie for under 8's day! Great profit and clearing stock. Students really enjoyed it.

Moved by: Verity

Second by: Kasey

Events/fundraising update

*Events payment systems - **Treasurers to put more funds on Auspost card for Kasey to purchase a new square**

*Golf Day

- Everything is on track
- Raffle is organised

* Disco

- Massive success and amazing event from Katie.
- Ran smoothly.
- Big turn out.
- Great DJ. Many students, boys and girls, were on the floor. Students respected her instructions and boundaries.
- The quiet zone worked well.
- Year 3's found it "boring". Boys needed spontaneous outdoor games facilitated by an adult. Do we look at other options for this cohort or do Year 3 join 4-6's.
- No hot food went well.
- Minimal mess at the end.
- Good volunteers turn out.
- Maybe a pre-warning to parents that the roller door will go down during the disco for safety. Include how the gates operate. How does this work for volunteers?
- Who is authorising expenditure for Disco - who is your financial person and who is your mentor person?
- We made \$4109 for Disco
- To book in DJ Candy next year, we need a pre approved budget. Consider running at the same time of year next year (Week 9 Term 2 2026). Price may go up so allow more in the budget for next year.

Budget Request for Disco 2026 - \$2000. All in favour - 15. Against: 0.

***Chappy Fundraiser update for 29th Aug.** Color Run is up and running. \$7000 raised within the first week. Going to be marketed on FB and through school newsletters each week in the lead up. A teacher being slimmed each week in the lead up. Risk assessments all done. Looks of incentives. Students are getting excited. Needing some volunteers. All the gear and ambassadors have been organised.

* **Art in Action** - Nicola will speak to Veronica for updates.

* **Event Oct 17th– Non water inflatables and non inflatable games.** Nicola looking at quotes. Thoughts are 2 big obstacle courses. 2 x bouncy castles for littler kids (U8's), Disco inflatable, music, Dominos (give \$3 each pizza back to school), stand for P&C, sponsorship request from ray White Mooloolaba and Warana (awaiting confirmation), snowcone machine (to purchase through P&C @ \$540 each.)

Budget Request from P&C for Snow Cone Machines \$1500. Motion: All in favour - 15. Against: 0. MOTION CARRIED

* **Sailing trip fundraiser**

Event Plan: P&C Fundraiser - Saltwater Eco Tours Cruise

Event Overview:

A relaxed, social 2-hour sunset cruise aboard Saltwater Eco Tours. Includes live music, grazing platters, and two drinks per person. Aimed at parents and community supporters to raise funds for the P&C through ticket sales, raffles, or silent auctions on board.

Event Details:

- Date: Friday 19th September
- Time: 4pm – 6pm
- Location: Saltwater Eco Tours, Mooloolaba Wharf
- Duration: 2 Hours
- Capacity: Up to 30 guests

Ticket Options & Pricing Strategy:

Option 1: Private Charter

- Cost: \$2200 (based on 20 guests, 2 drinks, grazing platter, live music)
- Revenue: Set ticket price (e.g., \$120 per person) to allow for fundraising profit.

Option 2: Per Person Booking (28 seats)

- Cost: \$85 p/p through Saltwater Eco Tours directly
- Revenue: Consider securing all tickets then charging guests slightly higher (e.g., \$110 p/p) to include fundraising component.

Potential Add-ons:

- Raffle on board
- Silent Auction (small, easy-to-manage prizes, experiences, services)

Goals & Objectives:

- Primary Goal: Raise funds for P&C projects (target \$2,000+ profit)
- Secondary Goal: Strengthen parent and community engagement in a relaxed, enjoyable setting

Timeline:

Task	Deadline	Responsibility
Confirm booking with Saltwater Eco Tours	ASAP	P&C Committee
Set ticket price / fundraising model	ASAP	P&C Committee
Promote event (flyers, socials, newsletters)	6-8 weeks prior	Marketing Sub-Committee

Task	Deadline	Responsibility
Organise sponsors/raffle prizes / auction items	ASAP	Fundraising Officer
Final guest numbers confirmed / payment	2 week prior	Treasurer
Run event & fundraise on board	Event date	Volunteers / P&C
Thank sponsors & attendees, report funds raised	Post-event	Secretary / President

Budget:

Income	Estimate
Ticket Sales (x 30 @ \$120)	\$3,600
Sponsors /Raffle / Silent Auction	\$2500
Total Income	\$6,100
Expenses	Estimate
Saltwater Eco Tours	\$2,200
Raffle Prizes (donated where possible)	\$0 / \$100
Total Expenses	\$2,300

| Estimated Profit | \$3,800+ |

Marketing & Promotion:

- School newsletter
- P&C Facebook / Instagram
- Posters at school & local community hubs
- Personal invites to school community (staff, parents, local supporters)
- Consider early-bird pricing or "bring a friend" incentives

Risk Management:

- Confirm insurance covers water-based activities / P&C events
- Alcohol management (responsible service policies in place via Saltwater Eco Tours)
- Weather contingency (Saltwater Eco Tours T&Cs)

Evaluation:

- Profit raised vs. target
- Attendance numbers vs. expectations
- Feedback from attendees
- Consider making this an annual event if successful

	<p>In addition, Nicola has some ideas to share with Kasey regarding a raffle.</p> <p>Budget and Date Request: \$3000 for 19/9/25. All in favour: 15 Against: 0</p> <p>*Under 8's Day - Run the same operation next year as the event worked very well.</p> <p>* Father's Day to discuss 'Beers, pies, and sports? Games, pie eating competitions, bar.</p> <p>Confirmed 4/9/25. Jess is CHAMPION. Need a shout out on socials for 2 volunteers, hopefully new volunteers.</p> <p>*Working Bee Community Event - Kasey has been looking at what other schools do in this space. Suggested parents could volunteer to clean up school on working bees. Continue looking into this. Can parents paint? What waivers would we need?</p> <p>Russell has spoken to the facilities team in the regional office for approval. We could run for a day. Volunteers could come in the morning or afternoon. P&C would put on a BBQ. Jobs would be gardening, weeding, clean paths, maintenance etc. Kasey has a list to generate a Jobs List.</p> <p>Could Steps Nursery, Caloundra, donate plants?</p> <p>Looking at running on the Saturday of Week 1 Term 4.</p> <p>*Christmas Raffle - Look at in Term 4</p> <p>*Can we communicate to families which gates will be open in pre-events? How could we spread this message widely, beyond the newsletter.</p> <p>Moved by: Kristina Secoded: Chole</p>
<p>Media Update</p>	<p>Website Content -</p> <ul style="list-style-type: none"> ● Post scheduling update ● Any posts for social events/school events upcoming needed? Eg. Thank yous for disco, under 8's, funds raised for events, save the dates <p>Promoting P & C - Chole going to review and update</p> <p>Moved by: Kasey</p>

	Second: Nicolle
Grant Update	<p>Updates</p> <p>Two grants to apply for <u>if we have grant writers</u>. Do we have anyone to take on Grant Writing Role?</p> <p>The GCBF will have 3 funding rounds in 2025:</p> <ol style="list-style-type: none"> 1. Round 123—\$35,000 standard grant round—closes 28 February - Closed 2. Round 124—\$100,000 super round—closes 30 June - Applied (Thanks Kasey) 3. Round 125—\$35,000 standard grant round—closes 31 October. <p>- Gardening Grant Opportunity https://lifeeducation.tfaforms.net/205?fbclid=IwO0xDSwKrDi9leHRuA2FibQIxMOABHu0GQqiiE4UVRfvEDh49OtwqabcelkNqXSiS0Ed7nF7NnXMyXPKmr-d0moaF_aem_PVCfy3YrxtJy9iTc2R73MQ - Alex can support Kasey in looking into this one.</p> <ul style="list-style-type: none"> ● GCBF is sending Kasey a list of grants which we could apply for. Stay tuned. <p>Moved by: Sam Secoded: Nicola</p>
General Business	<ul style="list-style-type: none"> ● Containers for change - how do we claim our refunds? (Verity) <i>Discuss ways for children to be more accountable for this initiative? School/student council to explore, especially before events.</i> ● Meeting Schedule Term 1 Week 2 (AGM) and week 7 12/3/2025 Term 2 Week 2 – 30/04/2025 and Week 7 4/06/2025 Term 3 Week 2 – 23/07/2025 and Week 7 27/08/2025 Term 4 Week 2 – 15/10/2025 and Week 7 19/11/2025 ● P&C Morning Tea meeting went really well. Book another in? Think about get ready for Prep Wed 3rd September - can we piggy back with a P&C presentation? ● Elli was nominated for a Kawana Community Award and won an award along with 65 others. Great event. Congratulations Elli!

	Moved By: Kristina Seconded: Kasey
	<i>Meeting Closed 8.08 pm by Kasey Walton</i>